

ROLAND PARK COUNTRY SCHOOL
Parents' Association Minutes
Friday December 9, 2011

EXECUTIVE BOARD MEETING

Meeting was held in the Trustee Seminar Room and was called to order at 7:50am by Tammy Fawcett, President.

Present: Tammy Fawcett, Ingrid Obrecht, Carol Hunt, Mary O'Hern, JoAnn Hitt, Theresa Leatherbury, Mary Louise Woolley, Kathy Blue, Jenny Washburne, Donna Sturtz

Absent: Mary Alane Downs

President's Report: Tammy Fawcett

In May of 2010, the prior Executive Board was approached by the development office to donate \$500 to sponsor a hole at the September Golf Tournament. It was not formally in the minutes so we would like to make a motion to approve the money from the PA.

A motion was made by Theresa Leatherbury and seconded by Ingrid Obrecht to donate \$500 from the PA to sponsor a hole at the September Golf Classic. The motion was passed by unanimous vote.

Meeting was adjourned at 8am.

FULL BOARD MEETING

Meeting was held in the Trustee Seminar Room and was called to order at 8:03am by Tammy Fawcett, President.

Present: Tammy Fawcett, Ingrid Obrecht, Carol Hunt, Mary O'Hern, JoAnn Hitt, Theresa Leatherbury, Mary Louise Woolley, Kathy Blue, Jenny Washburne, Nancy Mugule, Steven Shramko, Amy Sponseller, Aileen Grebow, Ingrid Polk, Kim Mitchell Wolff, Diane Sugiuchi, Cindy Cook, Jean Brune, Duncan Booth

President's Report (Tammy Fawcett):

A motion was made by JoAnn Hitt and seconded by Ingrid Obrecht to approve the minutes from November 2011. The minutes were approved by unanimous vote.

Mrs. Fawcett reported that the 2011 Holiday Fair was very successful and thanked all of those who volunteered.

A reminder was given about the Tri-Board reception at the home of Jean Brune.

Lower School Network Report (Donna Sturtz):

No Report

Middle School Report (Kathy Blue):

Mrs. Blue reported that there was no December meeting in the Middle School. 7th & 8th grade exams are being held on Monday, Tuesday & Wednesday. Immersion Day is Thursday with the Middle School sleepover Thursday night.

The MS Concert will be held on January 12th.

A luncheon is being held for the Middle School staff with leftover funds from the holiday collections from advisories.

Upper School Report (Mary Alane Downs):

No Report

Post Prom Report (Aileen Grebow):

Mrs. Grebow reported that the biggest hurdle is the budget. We are in need of raffle items - gift cards and cash are the best donations.

Treasurer's Report (JoAnn Hitt):

Mrs. Hitt reported that the early November resale sale made \$762.

Please see attached report for Holiday Fair figures.

Mrs Hitt asked that if anyone has outstanding invoices to please submit them before the break.

Concessions (Carol Hunt):

Mrs. Hunt reported that we are doing better than last year but we are still in need of volunteers. More importantly, we need a chair for the concession stand next year.

Holiday Fair (Steve Shramko):

Mr. Shramko reported that the Holiday Fair was a great success this year. Please see attached report for financial info and breakdown of monies.

Head of School Report (Jean Brune):

Mrs. Brune expressed how happy she was with the Holiday Fair.

St. Marys is laying fiber optics through Comcast which caused the ditches at the entrance and exits of school. It has been repaired as much as possible.

Mrs. Brune relayed that next year there will be 176 teaching days instead of 173.

Students will be returning to school before Labor Day.

Mrs. Brune reported that a new program is being instituted in the Upper School Science Department for students that have been identified as being strong in Math and Science.

We have added several additional Upper and Middle School visiting days.

Roland Park has received a larger number of applications, partly because of the online application process.

Mrs. Brune also reported that we are moving ahead with pursuing international students. She will be attending a seminar in February for independent school heads.

Hospitality (Tonya Hardy):

The theme for the teacher appreciation week will be “Champagne and Chocolate”. Mrs. Hardy reported that we are contacting vendors for donations for baskets and will be having the first meeting in January.

Nominating (Jenny Washburne):

Mrs. Washburne reported that there will be a meeting the first week of January.

Mentor (Diana Sugiuchi & Lisa Heywood):

No Report

Volunteer (Ingrid Polk):

Mrs. Polk reported that the bake sale at the fair did well because of the new online volunteer signup.

Communications/Web (Nancy Mugele):

No report.

Web Secretary (Mary Louise Woolley):

No report.

Enrollment (Amy Sponseller)

Mrs. Sponseller reported that we have been calling prospective families and they have been very happy with the new application process. Interest in Roland Park is very strong at this time.

Alumni Relations (Kim Mitchell Wolff)

Mrs. Wolff reported that only six ladies attended the tea, mostly because of the weather. They have expressed a possible change of venue for next year.

All of the alumni are looking forward to the candlelight service next week.

New Business

No further business before the Board, meeting was adjourned at 9:04am

Respectfully submitted by,
Mary O’Hern, Recording Secretary