

A PARENT'S GUIDE: CONTACTING THE MIDDLE SCHOOL

TO CONTACT TEACHERS AND ADVISORS: Email is best!
 (Our email format is last name followed by first initial @rpcs.org. Phone messages can be left with the Middle School Administrative Assistant.)

MIDDLE SCHOOL ADMINISTRATION

<p style="text-align: center;">Middle School Head</p> <p style="text-align: center;"><i>Mrs. Verna M. Moore</i> moorev@rpcs.org; x3025</p> <ul style="list-style-type: none"> ■ Responsible for the Middle School Program, especially academic and curriculum issues ■ Will provide updates through Monthly Newsletter, Parent Network, and email alerts. 	<p style="text-align: center;">Middle School Dean of Students</p> <p style="text-align: center;"><i>Mrs. Maria Hampton</i> hamptonm@rpcs.org; x3060</p> <p>Responsible for:</p> <ul style="list-style-type: none"> ■ discipline ■ rules ■ daily operations 	<p style="text-align: center;">Middle School Administrative Assistant</p> <p style="text-align: center;"><i>Miss Alison Keim</i> keima@rpcs.org; x3024</p> <p>Responsible for:</p> <ul style="list-style-type: none"> ■ daily attendance ■ Monthly Mailings ■ Contact information ■ Daily operations
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STUDENT SERVICES TEAM

<p style="text-align: center;">School Nurse</p> <p style="text-align: center;"><i>Mrs. Dana Hamilton</i> hamiltond@rpcs.org; x3057</p> <ul style="list-style-type: none"> ■ Oversees student health needs ■ Maintains health records 	<p style="text-align: center;">Middle School Counselors</p> <p style="text-align: center;"><i>Mrs. Sally Harrison (Gr. 6)</i> harrisons@rpcs.org; x3070</p> <p style="text-align: center;"><i>Ms. Karen Baroody (Gr. 7 & 8)</i> baroodyk@rpcs.org; x3037</p> <ul style="list-style-type: none"> ■ Address students' emotional health needs ■ Teach Life Skills classes 	<p style="text-align: center;">School Psychologist</p> <p style="text-align: center;"><i>Ms. Peggy Ollerhead</i> ollerheadp@rpcs.org; x3076</p> <ul style="list-style-type: none"> ■ Provides educational testing to students as needed
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OTHER IMPORTANT PEOPLE

<p style="text-align: center;">Technology</p> <p style="text-align: center;"><i>Ms. Phyllis Tripp, Director</i> tripp@rpcs.org; x3032</p> <p style="text-align: center;"><i>Ms. Ethel Bouloubassis, Technology Support</i> bouloubassise@rpcs.org; x3124</p>	<p style="text-align: center;">Athletics</p> <p style="text-align: center;"><i>Ms. Lois Miller, Director</i> millerlo@rpcs.org; x3065</p> <p>Responsible for:</p> <ul style="list-style-type: none"> ■ All athletic questions, including schedules and transportation 	<p style="text-align: center;">After School Program</p> <p style="text-align: center;"><i>Mrs. Yvette Mathews</i> x3024 (daytime) or x3121 (3:00 – 6:00 pm)</p> <ul style="list-style-type: none"> ■ For details about our after school supervision, please consult the Red Book.
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